港華智慧能源有限公司
Towngas Smart Energy Company Limited

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)
(Stock Code 股份代號: 1083)

Request Form 申請表格

Registered shareholders may at any time select the choice of language and/or means of receipt of Corporate Communications* of Towngas Smart Energy Company Limited (the "Company") by completing this Request Form and returning it to the Hong Kong Branch Share Registrar of the Company, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by post using the postage-prepaid mailing label provided below or by email at tsel.ecom@computershare.com.hk.

如登記股東欲選擇收取港華智慧能源有限公司(「本公司」)公司通訊*之語言版本及／或收取方式，可隨時透過填妥本申請表格，並使用以下提供之已預付郵費之郵寄標籤將表格寄回本公司之股份登記處香港分處「香港中央證券登記有限公司(「股份登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓，或以電郵方式發送至 tsel.ecom@computershare.com.hk。

Option 1 : **I/we hereby provide my/our email address in writing for receipt of future Corporate Communications* of the Company (including Actionable Corporate Communications**) via electronic dissemination.**

選項 1 : **本人／吾等現以書面方式提供本人／吾等之電郵地址，以收取本公司通過電子方式發布之日後公司通訊*(包括可供採取行動之公司通訊**)。**

Email address 電郵地址: (Note 附註 3)

Option 2 : **I/we hereby request for receipt of Corporate Communications* (including Actionable Corporate Communications**) in printed form in the following language version:** (Please mark "✓" in the box below if applicable) (Notes 5 & 7)

選項 2 : **本人／吾等現要求收取下列語言版本之公司通訊*(包括可供採取行動之公司通訊**)印刷本:** (如適用，請在以下方格內劃上「✓」號) (附註 5 及 7)

☐ **Printed English version 英文印刷本** / ☐ **Printed Chinese version 中文印刷本** / ☐ **Printed English and Chinese versions 英文及中文印刷本**

Name of securities holder(s) :
證券持有人姓名：

Signature(s) (Note 1)**:**
簽名 (附註 1)**：**

Date:
日期：

Address of securities holder(s): (Note 1)
證券持有人地址 (附註 1)**：**

Contact telephone number:
聯絡電話號碼：

Notes 附註：

1. Please complete all your details clearly. If your shares are held in joint names, all of the joint shareholders should jointly sign this Request Form in order to be valid. The address of the securities holder(s) stated in this Request Form must be the same as that registered with the Share Registrar.
   請清楚填妥 閣下之所有資料。如屬聯名股東，則本申請表格須由所有聯名股東聯合簽署，方為有效。本申請表格內填寫之證券持有人地址必須為與證券持有人於股份登記處登記之地址相同。
2. Any Request Form with no indicated choice or no signature or otherwise incorrectly completed will be void.
   任何申請表格若未有作出選擇或未有簽署或在其他方面填寫不正確，則本申請表格將會作廢。
3. If the Company does not receive a valid and functional email address, you will be unable to receive email notifications regarding the publication of Corporate Communications* on the Company's website and only be able to receive Actionable Corporate Communications** in printed form in the future.
   如本公司並未收到 閣下之有效且可用電郵地址， 閣下將無法收到在本公司網站上發布有關公司通訊*之電郵通知，及日後只可收取可供採取行動的公司通訊**之印刷本。
4. If you provide more than one email address by email, this Request Form and/or other means, only the latest email address provided will be registered.
   如 閣下通過電郵、本申請表格及/或其他方式提供多於一個電郵地址，只有 閣下最後提供之電郵地址將會被用作登記。
5. If you mark "✓" in the box in Option 2, no email address will be registered and only Corporate Communications* in printed form will be received.
   如 閣下在選項 2 方格內劃上「✓」號，將不會有電郵地址被登記，並只會收取公司通訊*之印刷本。
6. For the avoidance of doubt, the Company does not accept any other instructions given on this Request Form.
   為免存疑，在本申請表格上之任何額外指示，本公司將不予處理。
7. Please note that any such instruction to receive Corporate Communications (including Actionable Corporate Communications) in printed form shall be valid for one year starting from the receipt date of your Request Form and will expire thereafter, unless it is revoked or superseded prior to its expiration. Further request will be required if you prefer to continue receiving printed copy of future Corporate Communications* (including Actionable Corporate Communications**).
   請注意，除非該收取印刷本之指示在逾期前被撤銷或取代，否則將由收悉股東申請表格當日起計一年內有效，此後將逾期。倘若股東希望繼續收取公司通訊（包括可供採取行動之公司通訊）之印刷本，股東必須重新提出請求。

* *Unless otherwise specified, Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*
除非另有註明，公司通訊指本公司為向其任何證券持有人提供資訊或提醒其採取行動而發布或將予以發布之任何文件，包括但不限於 (a)董事會報告、年度帳目連同審計報告副本；以及（如適用）財務摘要報告； (b)中期報告及（如適用）中期報告摘要； (c)會議通知； (d)上市文件； (e)通函；及 (f)代表委任表格。

** *Unless otherwise specified, Actionable Corporate Communication(s) refer to any corporate communication that seeks instructions from issuer's securities holders on how they wish to exercise their rights or make an election as issuer's securities holder.*
除非另有註明，可供採取行動之公司通訊指任何涉及要求發行人之證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

(i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
本聲明中所指之「個人資料」具有香港法例第 486 章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」之相同涵義。

(ii) Your Personal Data provided in this Request Form will be used in connection with, including but not limited to, the Company's electronic dissemination of Corporate Communications*(including Actionable Corporate Communications**) to liaise with you on other matters relating to your securities holdings in the Company. Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or request as stated in this Request Form.
閣下於本申請表格所提供之個人資料將用於(包括但不限於)有關本公司以電子方式發布公司通訊*(包括可供採取行動的公司通訊**)及就 閣下持有之本公司證券有關之其他事宜上與 閣下聯絡。 閣下是自願向本公司提供個人資料。若 閣下未能提供足夠資料，本公司可能無法處理 閣下在本申請表格上所述之指示及／或要求。

(iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, the Share Registrar, and/or other companies or bodies for any of the stated purposes, or when it is required to do so by law and will be retained for such period as may be necessary for our verification and record purposes.
本公司可就任何所說明之用途或在法例規定之情況下，將 閣下之個人資料披露或轉移給本公司之附屬公司、股份登記處、及／或其他公司或團體，並將在適當期間保留該等個人資料作核實及記錄用途。

(iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing, by mail to the Hong Kong Privacy Officer of the Share Registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at PrivacyOfficer@computershare.com.hk.
閣下有權根據《私隱條例》之條文查閱及／或修改 閣下之個人資料。任何該等查閱及／或修改個人資料之要求均須以書面方式郵寄至股份登記處（地址為香港灣仔皇后大道東 183 號合和中心 17M 樓）向其香港隱私主任提出，或發送電郵至 PrivacyOfficer@computershare.com.hk。

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼：37
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.
No postage is necessary if posted in Hong Kong.
當 閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄， 閣下無需貼上郵票。